

## cPanel: How To View Your Site Before DNS / Hosting Is Converted

The instructions below are for customers who currently host a website with another provider and are converting to Amplex hosting. Since your existing site is hosted at another provider until the conversion is complete it is necessary to tell your computer which web hosting server to go to when visiting the site. By default when someone types your companies domain name in they will be directed to your current hosting provider. You can use the below instructions to redirect your PC to the Amplex web server to allow you to preview the new Amplex hosted site.

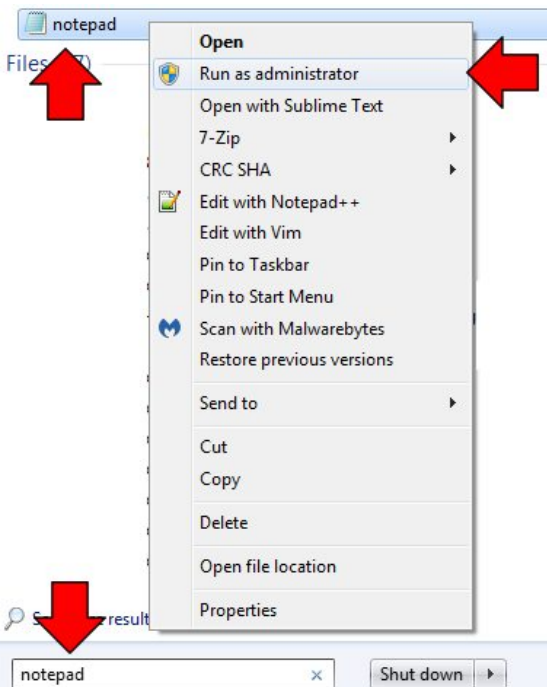
### Windows]

It's important to note that no matter which version of Windows you're working with you'll need to have administrator access to the machine to change the file

### Windows 7 & Windows Vista]

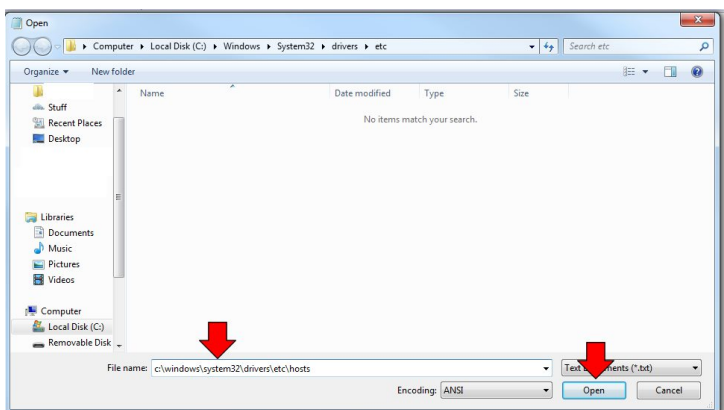
On Windows systems the hosts file is located in c:\windows\system32\drivers\etc\hosts

Begin by opening Notepad as an Administrator by searching for notepad then right clicking on Notepad and choosing "Open as Administrator"



In Notepad Choose File then Open and in the File name box type: c:\windows\system32\drivers\etc\hosts

Click Open



At that point you can add this line of text to the bottom of the file:

```
64.246.100.125 the-customer-domain.com
```

```
64.246.100.125 www.the-customer-domain.com
```

Click Save then restart the computer and the Amplex hosted site will appear when visiting the-customer-domain.com

### **Windows 8, 8.1, and 10]**

In Windows 8 and 10 you'll need to open the Notepad app as an administrator. You can do this by searching for the application, right clicking, and choosing the "Run as Administrator" option.

Once Notepad is running click File, Open, and then enter the following line into the "File name" box:

```
c:\windowssystem32\drivers\etc\hosts
```

Now you can edit the file normally and add this line of text to the end of the file:

```
64.246.100.125 the-customer-domain.com
```

```
64.246.100.125 www.the-customer-domain.com
```

Just save the file, restart your favorite browser, and now you're ready to view the site on the new IP address.

### **Mac OS**

The easiest way to perform this work in the Mac OS is to access the file using terminal. You'll want to run this command to open your hosts file. In our example we're using the Vim text editor, but feel free to use any editor you like.

```
sudo vim /etc/hosts
```

This will open up the hosts file on your system

Scroll to the bottom of the file and type A to append, press enter then past in the following (modifying these for customer's specific domain name)

```
64.246.100.125 the-customer-domain.com
```

```
64.246.100.125 www.the-customer-domain.com
```

Exit vim by pressing escape then :wq